

Improvement District No. 1 (aka Alta Acres Water District)

In conformance with the Community Services District Ordinance No. 040704-1 the Policy regarding late payment is as follows:

- 1) Water users are billed on a bi-monthly basis and payment is due upon receipt of the bill. An additional two percent (2%) of any unpaid balance as of the first day of the next billing cycle is charged for late payments and is calculated by applying any payments to the oldest outstanding balance first.
- 2) In the event a bill for water service becomes delinquent and remains unpaid the District may cease water service and shut off or disconnect service to the water user. A Notice of Intent to Disconnect shall be delivered to the water user prior to shut off and allow sufficient time for payment to avoid shut off, include appeal procedures, and the fees for reconnection if appropriate, all as applicable and in conformance with Ordinance No. 040704-1.
- 3) In the event a delinquent bill remains unpaid the District may take action to establish a lien on said property including the unpaid balance, late fees, and all cost associated with processing the lien.
- 4) The District is a public agency subject to the laws regarding open meetings including the Brown Act. Accordingly, it must post its meeting agendas and minutes. Because in these public meetings the names, amounts, and details for late payers are discussed and appropriate action is determined, this information is in the minutes and available for the public to see in the Three Rivers Community District website at 3riverscsd.com.